|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **C*PP* AB Ref. no.** |  |  |  |  |  |  |

**EGAC Application form for Accreditation**

(All applicants shall fill part 1 & part 3 while part 2 will be filled according to each of their specific scheme ex. ISO/IEC 17025, 17020,17065,17043,17024, ………)

**Part 1. General Information**

|  |
| --- |
| [ ]  Initial accreditation |
| [ ]  Re-accreditation (re-assessment) |
| [ ]  Extension of accreditation |
| [ ]  I wish this application to be processed now (which may require an extra visit by EGAC) |
| [ ]  I wish this application to be processed with my next assessment/reassessment visit |
| *Instructions:*1. *Your application cannot be processed unless attached with the required document in Soft or/and Hard copies.*
2. *Applicant understand and accept that an assessment fee will normally be charged in accordance to EGAC regulation R3G. (which published in EGAC website* [*www.egac.gov.eg*](http://www.egac.gov.eg)*)*
3. *This application must be completed in full and returned to EGAC with a copy of each of the following:*

|  |  |
| --- | --- |
| ***Information / Documentation*** | ***Required for*** |
| ***Initial Application*** | ***Extension Application*** | ***Renewal of Accreditation*** |
| *1* | *Fully filled signed application form.* | ***Yes*** | ***Yes*** | ***Yes*** |
| *2* | *CAB legal entity evidence (please enclose proof of structure and legal status, e.g.**certificate of registration, commercial register) and CAB Logo electronic copy.* | ***Yes*** | ***Yes*** | ***Yes*** |
| *3* | *Signed agreement (2 original copies).* | ***Yes*** | ***Yes*** | ***Yes*** |
| *4* | *EGAC relevant assessment checklist report.* | ***Yes*** | ***Yes*** | ***Yes*** |
| *5* | *Standard (international / national /in house / non standard) used by laboratory.* | ***Yes*** | ***Yes*** | ***Yes*** |
| *6* | *The applicant’s quality system documentation and (quality manual if any).* | ***Yes*** | ***Yes*** | ***Yes*** |
| *7* | *Copy of the relevant associated method(s).* | ***Yes*** | ***Yes*** | ***Yes*** |
| *8* | *Information regarding active participation with a successfully result of in**proficiency testing scheme.* | ***Yes*** | ***Yes*** | ***Yes*** |
| *9* | *A Proficiency testing plan covering all activities and a calibration plan covering the standard equipment used in the process.* | ***Yes*** | ***Yes*** | ***Yes*** |
| *10* | *Procedure for validation/verification of methods and validation data for tests**requiring accreditation.* | ***Yes*** | ***Yes*** | ***Yes*** |
| *11* | *Detailed job description of applicant personnel seeking accreditation.* | ***Yes*** | ***Yes*** | ***Yes*** |
| *12* | *Risk analysis for confidentiality , impartiality & technical activities.* | ***Yes*** | ***Yes*** | ***Yes*** |

*Note: Incomplete applications cannot be processed by EGAC*1. *Additional information may be provided on additional copies of the applicable sheets where the spaces provided are insufficient*
2. *Additional advice or information may be obtained by contacting the relevant EGAC accreditation manager as displayed on EGAC website.*
3. *Granting accreditation will be subject to the applicant entity fully complying with the accreditation criteria, EGAC accreditation requirements and EGAC regulation.*
4. *The applicant is specifically advised to read relevant EGAC information pack. before applying for accreditation.*
5. *EGAC will issue an invoice once this application form is processed. Evidence of payment will be required prior to proceeding with evaluation of application.*
6. *If the applicant does not receive an acknowledgement of receipt of this form within 1 month of dispatch, please contact EGAC relevant accreditation manager.*
7. *For initial applicant, its application remains valid for 6 months from the date of receipt of the application if there is no response or no ongoing response during the accreditation process from this applicant.*
8. *Applications for renewal of accreditation (re-assessment) should submitted to EGAC at least six (6) months prior to the expiry of accreditation certificate.*
 |

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| --- |
| **Information about CAB:** |
| CAB Name | In English |  |
| ﻋﺮﺑﻲ(For Arabian countries) |  |
| Organization Name | In English |  |
| ﻋﺮﺑﻲ(For Arabian countries) |  |
| CAB Address | In English | Building |  | Street |  |
| Apartment |  | City/Area |  |
| District |  | Governorate/State |  |
| Country |  |
| ﻋﺮﺑﻲ(For Arabian countries) |  | ﺷﺎﺭﻉ |  | ﻣﺒﻨﻰ |
|  | ﻣﺪﻳﻨﺔ / ﻣﻨﻄﻘﺔ |  | ﺷﻘﺔ |
|  | ﻣﺤﺎﻓﻈﺔ / ﻭﻻﻳﺔ |  | ﺣﻲ / ﻣﺠﺎﻭﺭﺓ |
|  | ﺩﻭﻟﺔ |
| CABContacts | Phone/s | <(key) Phone #> |
| Fax/s | <(key) Fax #> |
| E-Mail/s |  |
| Web Site/s |  |
| PO box / Zip Code |  |
| Contact person | Title |  |
| Position |  |
| Name |  |
| Phone/s | <(key) Phone #> |
| E-Mail/s |  |
| Fax/s | <(key) Fax #> |
| Mobile | <(key) Phone #> |
| Alternate Contact Person | Title |  |
| Position |  |
| Name |  |
| Phone/s | <(key) Phone #> |
| E-Mail/s |  |
| Fax/s | <(key) Fax #> |
| Mobile | <(key) Phone #> |
| Address where invoice to be sent(if different from CABaddress) | Fax/s | <(key) Fax #> |
| PO box / Zip Code |  |
| E-Mail |  |
| Commercial Registration Number |  رقم السجل التجارى : |
| Tax Registration Number |  رقم السجل الضريبى  |

|  |
| --- |
| **Information about ownership (Legal status of your organization):** please tick the appropriate box |
| [ ]  Owned by an individual | [ ]  Part of an academic institution |
| [ ]  Owned by a private company/ partnership | [ ]  Part of learned / technical institution |
| [ ]  Owned by a public body / nationalized industry | [ ]  Owned by public limited company |
| [ ]  National / governmental organization | [ ]  Other (Please describe): |
| Ownership / Parent Organization (if different from CAB Organization) | Name |  |
| Address |  |
| City |  | Country |  |
| E-Mail |  | Website |  |
| Phone |  | Fax |  |
| PO box / Zip Code |  |

|  |
| --- |
| **Description of the main activities of the organization seeking accreditation:** |
| Total no. of employees |  |
| Number of employees involved in area(s) seeking accreditation |  |
| (\*) Attach an organization chart indicating the structure of the areas to be accredited and their relation to the rest of the organization. |

|  |
| --- |
| **Indicate exactly how the name of your CAB appears on the accreditation certificate:** |
| In English |  |
| In Arabic |  |

|  |
| --- |
| **Determine the field of the organization seeking accreditation:** |
|[ ]  Testing LaboratoryISO/IEC 17025 (Fill section 2.1) |[ ]  Calibration LaboratoryISO/IEC 17025 (Fill section 2.2) |[ ]  Medical LaboratoryISO 15189 (Fill section 2.3) |
|[ ]  Inspection BodyISO/IEC 17020 (Fill section 2.4) |[ ]  MS Certification Body ISO/IEC 17021-1:2015 (Fill section 2.5) |[ ]  Proficiency Testing Provider ISO/IEC 17043 (Fill section 2.6) |
|[ ]  Product Certification BodyISO/IEC 17065 (Fill section 2.7) |[ ]  Person Certification BodyISO/IEC 17024 (Fill section 2.8) |[ ]  Forensic Service ProviderISO/IEC 17025 and/or ISO/IEC 17020 (Fill section 2.9) |
|  Halal Certification Body[ ]  UAE.S 2055-2 (Fill section 2.10)[ ]  GSO 2055-2 (Fill section 2.10)[ ]  SMIIC -2 (Fill section 2.10) |[ ]  Biotechnology - Biobank organizationISO 20387 (Fill section 2.11) |

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| **Internal Audit and Management Review** |
| Last internal audit report |  |
| Last management review report |  |

|  |
| --- |
| **Information on Senior Staff** |
| **Name and position (Director level) of person authorizing this application** |
| Name |  |
| Position |  | Title |  |

|  |
| --- |
| **Technical/ Scheme Manager**  |
| Name |  |
| Technical Qualifications |  |
| Relevant Experience |  |
| Position within the organization |  |

|  |
| --- |
| **Quality Manager:** |
| Name |  |
| Qualifications |  |
| Relevant Experience |  |
| Position within the organization |  |

|  |  |  |
| --- | --- | --- |
| **local regulation:** |  |  |
| Please mention the current regulation / law that related to your organization activities according to the following table: |
| **Name of the regulation / law** | **Issue date** | **Item(s) related to the applied scope of accreditation** |
|  |  |  |
|  |  |  |

(\*) Please submit a copy of that regulation / decree / law.

|  |
| --- |
| **Other Accreditation / Certifications**: (including EGAC accreditation) |
| **Name & address of Accreditation / certification body** | **Scope of accreditation / certification** | **Period of accreditation/certification** |
| **Start date** | **Expiry date** |
|  |  |  |  |
|  |  |  |  |

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| --- |
| **Applicant outside Egypt:** |
| Applicants from outside Egypt will be processed according to ILAC-G21(Cross-Frontier Accreditation Principles for Cooperation), IAF MD12 (Accreditation Assessment of Conformity Assessment Bodies with Activities in Multiple Countries) & EA-2/13 M (EA Cross Border Accreditation Policy and Procedure for Cross Border Cooperation between EA Members).You shall provide us with all the laws and legislations of your country, especially in the scope of accreditation. |
| Is there a local accreditation body? | [ ]  Yes | [ ]  No |
| Is the local accreditation body a signatory to the arrangement of ILAC, IAF or EA? | [ ]  Yes | [ ]  No |
| Does the local accreditation body offer the required scope? | [ ]  Yes | [ ]  No |
| Do you permit: | [ ]  Yes | [ ]  No |
| That EGAC informs the local accreditation body about your application and the development of the accreditation process? | [ ]  Yes | [ ]  No |
| That the local accreditation body may send an observer to join the assessment? | [ ]  Yes | [ ]  No |
| That the local accreditation body may send (an) assessor/s (joint assessment for a dual accreditation)? | [ ]  Yes | [ ]  No |
| Considering the questions above, what are the reasons for choosing EGAC instead of the local accreditation body? |

**Part 2. Filled individually for each scheme applicant:**

**Section 2.1: For Testing Laboratory Applicant:**

|  |
| --- |
| **Field for which accreditation is sought: (Please tick the appropriate boxes)** |
|[ ]  Chemical Analysis |[ ]  Microbiology, Hydrobiology & Toxicity |
|[ ]  Civil Engineering and Materials Testing |[ ]  Electrical & Electronics |
|[ ]  Environmental including Ambient Air Monitoring |[ ]  Heat & Temperature |
|[ ]  Mechanical |[ ]  Non-destructive |
|[ ]  Optics and Radiometry |[ ]  Veterinary |
|[ ]  Pharmaceutical |[ ]  Sampling activities (for separate accreditation in sampling) |
| \* For others: Please, write the field: ...................................................................................................................... |

|  |
| --- |
| **Scope of testing for which accreditation is sought:** |
| **Materials / Product Tested** | **Types of test /properties Measured Range of Measurement** | **Standard Specifications/Techniques used** |
|  |  |  |
|  |  |  |
|  |  |  |

|  |
| --- |
| **List the major items of equipment currently used for the types of test:** |
| **Description of equipment****(Include Manufacturer, Model & Serial number/ Code number)** | **Range/ Capacity of equipment** **and other relevant information** |
|  |  |
|  |  |
|  |  |

|  |
| --- |
| **Please indicate the type of calibration for the testing lab equipment:** |
| [ ]  External Calibration | [ ]  Internal Calibration |
| \* In case of internal calibration for equipment used, please fill in the following two tables for the scope of the internal calibration: |

|  |
| --- |
| **Please indicate the type of calibration sites** |
| [ ]  Customers premises | [ ]  Mobile facilities |
| [ ]  The locations of temporary sites | [ ]  Collection sites (premises that only collect sample) |
| Other: ………………………………………………………………………………………………. |

|  |  |  |  |
| --- | --- | --- | --- |
| **Measured Quantity** | **Range** | **Calibration & Measurement Capability (±) Uncertainty** | **Brief Description of Measurement and Equipment Used** |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

**Section 2.2: For Calibration Laboratory Applicant:**

|  |  |  |  |
| --- | --- | --- | --- |
|[ ]  Accelerometer |[ ]  Acoustics |[ ]  Chemical |[ ]  Density |
|[ ]  Dimensional |[ ]  Electrical |[ ]  Fiber Optics |[ ]  Flow |
|[ ]  Force |[ ]  Hardness |[ ]  Humidity |[ ]  Mass |
|[ ]  Optical |[ ]  Pressure |[ ]  Radiological |[ ]  Temperature |
|[ ]  Torque |[ ]  Ultrasonic |[ ]  Viscosity |[ ]  Volume |
|[ ]  Other (please describe) : ………………………………………..……………………………… |

|  |
| --- |
| **Scope of calibration for which accreditation is sought:** |
| **Measured Quantity** | **Range** | **Calibration & Measurement Capability\* (±)** |
|  |  |  |
|  |  |  |
|  |  |  |

|  |
| --- |
| **List the major items of equipment currently used for the types of calibration:** |
| **Description of equipment****(Include Manufacturer, Model & Serial number / Code number)** | **Range / Capacity of equipment and other relevant information** |
|  |  |
|  |  |
|  |  |

|  |
| --- |
| **Please indicate the type of calibration for the calibration lab equipment:** |
| [ ]  External Calibration | [ ]  Internal Calibration |
| \* In case of internal calibration for equipment used, please fill in the following two tables for the scope of the internal calibration: |

|  |
| --- |
| **Please indicate the type of calibration sites** |
| [ ]  Customers premises | [ ]  Mobile facilities |
| [ ]  The locations of temporary sites | [ ]  Collection sites (premises that only collect sample) |
| Other: ………………………………………………………………………………………. |

|  |  |  |  |
| --- | --- | --- | --- |
| **Measured Quantity** | **Range** | **Calibration & Measurement Capability (±) Uncertainty** | **Brief Description of Measurement and Equipment Used** |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

**Section 2.3: For Medical Laboratory Applicant:**

|  |
| --- |
| **Field for which accreditation is sought:** (Please tick the appropriate boxes) |
|[ ]  Chemical pathology/Clinical Biochemistry |[ ]  Clinical Pathology  |
|[ ]  Civil Engineering and Materials Testing |[ ]  Microbiology and serology |
|[ ]  Immunology |[ ]  Clinical Cytogenetics and Molecular Biology |
|[ ]  Anatomic pathology |[ ]  Blood Baking and Transfusion medicine |
| \* For others: Please, write the field: .................................................................................... |

|  |
| --- |
| **Details of primary sample collection facilities:**Please mention clearly with full addresses the primary sample collection facilities. |
| **S** | **Primary sample collection facility** | **Address** |
|  |  |  |
|  |  |  |
|  |  |  |

|  |
| --- |
| **Laboratory Branches: Does the Laboratory have branches?** |
| [ ]  Yes | [ ]  No |

|  |
| --- |
| **Please mention clearly with full addresses the laboratory branches within the accreditation scope.** |
| **Branch** | **Address** |
|  |  |
|  |  |

|  |
| --- |
| **Do the laboratory branches have separate management systems?** |
| [ ]  **Yes** (branches should apply for accreditation with separate applications) |
| [ ]  **No** (Please specify the scope of each branch in the following tables) |

|  |
| --- |
| **List of medical scopes and major items of equipment currently used:** |
| **Sample Type** | **Discipline / Types of Tests** | **Standard Specifications / Techniques Used / Equipment** |
|  | **(Department)** |
| (Name of test) | (Method name and Reference) | (Equipment name and SN) |
|  |  |  |
|  |  |  |
|  |  |  |

|  |
| --- |
| **Please indicate the type of calibration for the medical lab equipment:** |
| [ ]  External Calibration | [ ]  Internal Calibration |
| \* In case of internal calibration for equipment used, please fill in the following two tables for the scope of the internal calibration: |

|  |
| --- |
| **Please indicate the type of calibration sites** |
| [ ]  Customers premises | [ ]  Mobile facilities |
| [ ]  The locations of temporary sites | [ ]  Collection sites (premises that only collect sample) |
| [ ]  Other: ………………………………………………………………………………………………. |

|  |  |  |  |
| --- | --- | --- | --- |
| **Measured Quantity** | **Range** | **Calibration & Measurement Capability (±) Uncertainty** | **Brief Description of Measurement and Equipment Used** |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

**Section 2.4: For Inspection Body Applicant**

|  |
| --- |
| **Field for which accreditation is sought:** (Please tick the appropriate boxes) |
|[ ]  Glass and ceramics industries |[ ]  Health care technology |[ ]  Natural sciences |[ ]  Services |
|[ ]  Mechanical system components |[ ]  Metrology and measurement |[ ]  Environment. Safety |[ ]  Testing |
|[ ]  Fluid systems& components |[ ]  Manufacturing Engineering |[ ]  Energy and heat transfer |[ ]  Electrical Engineering |
|[ ]  Generalities. Standardization.Documentation |[ ]  Domestic and commercialequipment. Entertainment. Sports |[ ]  Information technologyOffice machines |[ ]  Image technology |
|[ ]  Construction materials andbuilding |[ ]  Road vehicles engineering |[ ]  Railway Engineering |[ ]  Paper technology |
|[ ]  Material handling equipment |[ ]  Packaging and distribution of goods |[ ]  Textile and leather technology |[ ]  Clothing industry |
|[ ]  Agriculture |[ ]  Food Technology |[ ]  Chemical technology |[ ]  Metallurgy |
|[ ]  Petroleum and relatedtechnologies |[ ]  Telecommunications. Audi and video |[ ]  Wood technology |[ ]  Electronics |
|[ ]  Rubber and plastic industries |[ ]  Shipbuilding & marinestructure |[ ]  Paint and colorindustries |[ ]  Jewellery |
|[ ]  Civil engineering |[ ]  Mining and minerals |[ ]  Other (please describe): ……………… |

|  |
| --- |
| **Scope of inspection for which accreditation is sought:** |
| **Field of Inspection**such as: product design, products (specified as materials or equipment) Installations, plant, premises, processes, services and surveys | **Type and Range of Inspection**e.g. In-service inspection or inspection of new products | **Methods and Procedures**such as: EC directives, regulations, standards, specifications, internal procedures |
|  |  |  |
|  |  |  |

|  |
| --- |
| **For whom does the inspection body undertake inspection?** |
| [ ]  Own organization | [ ]  Parent organization | [ ]  Other organization |

|  |
| --- |
| **What do you consider to be the type of your Inspection Body, as defined in ISO/IEC 17020?** |
| [ ]  Type A | [ ]  Type B | [ ]  Type C |

|  |
| --- |
| **Do you perform inspection outside Egypt ?** |
| [ ]  No | [ ]  Yes |
| If yes state, the countries in which inspections performed |  |

|  |
| --- |
| **Please indicate the type of calibration for the inspection body equipment:** |
| [ ]  External Calibration | [ ]  Internal Calibration |
| \* In case of internal calibration for equipment used, please fill in the following two tables for the scope of the internal calibration: |

|  |
| --- |
| **Please indicate the type of calibration sites** |
| [ ]  Customers premises | [ ]  Mobile facilities |
| [ ]  The locations of temporary sites | [ ]  Collection sites (premises that only collect sample) |
| [ ]  Other: ………………………………………………………………………………………………. |

|  |  |  |  |
| --- | --- | --- | --- |
| **Measured Quantity** | **Range** | **Calibration & Measurement Capability (±) Uncertainty** | **Brief Description of Measurement and Equipment Used** |
|  |  |  |  |  |
|  |  |  |  |  |

**Section 2.5: For Management Systems Certification Body Applicant:**

|  |
| --- |
| **Identify the management system certification scheme (s) for which accreditation is sought:** |
| **Certification area** | **Scope** | **Geographical Areas**(countries) |
| QMS- ISO 9001supplementary accreditation standard for this certification area is ISO/IEC 17021-3 | IAF Codes according to IAF MD 17 |  |
|  |
| EMS- ISO 14001supplementary accreditation standard for this certification area isISO/IEC 17021-2 |  |  |
| OH SMS - ISO 45001supplementary accreditation standard for this certification area isISO/IEC TS 17021-10 & IAF MD 22 |  |  |
| FSMS - ISO 22000supplementary accreditation standard for this certification area isISO/TS 22003 | FSMS subcategory according to Table A.1 — Food chain categories OF ISO/TS 22003 |  |
|  |  |
| FSSC 22000supplementary accreditation standard for this certification area isISO/TS 22003 | FSSC subcategory According toFSSC 22000 scheme V. 5 | Normative documents |  |
|  |  |  |
| EnMS - ISO 50001supplementary accreditation standard for this certification area is ISO 50003 | EnMS Technical areas according to ISO 50003 |  |
| Technical Area | Description of technical areas for EnMS |  |
|  |  |
| MD QMS - ISO 13485supplementary accreditation standard for this certification area is IAF MD 9 | Scope According to IAF MD 9 |  |
| Main Technical Areas | Technical Areas |  |
|  |  |  |
| ISMS – ISO/IEC 27001supplementary accreditation standard for this certification area isISO/IEC 27006 | ISMS – ISO/IEC 27001 |  |
| Educational organizations – MS ISO 21001 | EoMS- ISO 21001 |  |
| ISO/IEC 20000-1: 2018Information technology — Service management — Part 1: Servicemanagement system requirements | ISO/IEC 20000-1: 2018 |  |
| Supply chain security Management Systems according to ISO 28001 supplementary accreditation standard for this certification area is ISO 28003 |  |  |
| Electronic document managementDesign and operation of an information system for the |  |  |

|  |
| --- |
| **Identify the management system certification scheme (s) for which accreditation is sought:** |
| **Certification area** | **Scope** | **Geographical Areas**(countries) |
| preservation of electronic documents - ISO 14641 |  |  |
| Graphic technology –Management of security printing processes - ISO 14298 |  |  |
| Security and resilience - Authenticity, integrity and trust for products and documents - Guidelines for the content, security, issuance and examination of excise taxstamps - ISO 2238 |  |  |
| Information and documentation — Records management - ISO 15489 |  |  |
| ISO 55001:2014Asset management — Management systems — Requirements |  |  |
| ISO 22301:2019Security and resilience — Business continuity management systems — Requirements |  |  |
| ISO 41001:2018 (en)Facility management |  |  |
| Other state: ……… |  |  |

**Section 2.6: For Proficiency Testing Provider Applicant:**

|  |
| --- |
| **Handling of Main Activities:**Mention in the following table all information regarding activities done, done by whom, Where they are done and contact details, providing that your organization (PTP) undertakes the full responsibility: |

|  |  |  |  |
| --- | --- | --- | --- |
| **Activity / Services** | **Done by** | **Collaborator/ Sub- contractor****Location/ Contact details** | **Accreditation/ Certification held including EGAC accreditation** |
| **PTP** | **Collaborator / Sub-contractor** |
| Select appropriate proficiency testing items |  |  |  |  |
| Plan the PT scheme |  |  |  |  |
| Perform sampling |  |  |  |  |
| Conduct measurements to determine stability and homogeneity |  |  |  |  |
| Determine assigned values and associated uncertainties of the measurands |  |  |  |  |
| Prepare, handle, packaging, labeling and distribution of proficiency test items |  |  |  |  |
| Provide instructions for participants |  |  |  |  |
| Operate the data processing system |  |  |  |  |
| Develop statistical design |  |  |  |  |
| Conduct statistical analysis |  |  |  |  |
| Evaluate the performance of proficiency testing scheme participants |  |  |  |  |
| Give opinions and interpretations |  |  |  |  |
| Authorize the issue of proficiency testing report |  |  |  |  |

|  |
| --- |
| **Collaborators / Subcontractors Information:** |
| Please complete this table for all collaborator/subcontractors with which the proficiency testing provider has formal arrangements for the production, testing, measurement, sampling, storage, and distribution of the PT materials/samples or measurement artifacts, and for data processing |
| **Subcontractor / Collaborator Name and address** | **Accreditation held****(if applicable)** | **Activities/services rendered** |
|  |  |  |
|  |  |  |

|  |
| --- |
| **Scope of proficiency testing for which accreditation is sought:** |
| **Sample/ Artifact Sample** | **Tests/ Properties measured** | **Scheme Title/ Type** | **Frequency** |
|  |  |  |  |
|  |  |  |  |

**Section 2.7: For Product Certification Body Applicant:**

|  |
| --- |
| **Conformity evaluation in the field (product, process and/or service groups):** |
|  |
|  |
|  |

|  |
| --- |
| **The certification schemes, standards or normative documents and the type of certification schemes according to ISO/IEC 17067:** |
|  |
|  |
|  |

|  |
| --- |
| **Scope of product, process and/or service groups for which accreditation is sought (conformity assessment procedures to be accredited):** |
| **Product (s) / Product Group (s)** | **Certification Standard / Scheme** |
|  |  |
|  |  |
|  |  |

|  |
| --- |
| **General information** |
| Is the certification body already accredited by another accreditation body (including abroad)? | [ ]  Yes | [ ]  No |
| Has an application for accreditation been made to another accreditation body? | [ ]  Yes | [ ]  No |
| **If the answer is yes fill the following:** |
| Name of the accreditation body |  |  |  |
| Date of application |  |  |  |
| **Fields of conformity evaluation which are accredited or for which accreditation has been applied:** |
|  |
|  |
|  |

|  |
| --- |
| **Approvals and other recognitions of the certification body:** |
|  |
|  |

|  |  |  |
| --- | --- | --- |
| **Documented structure to safeguard impartiality** | [ ]  **Yes**  | [ ]  **No** |
| **Who are the stakeholders represented in this structure (committee)?** |
|  |
|  |

|  |
| --- |
| **Staff of the certification body** |
| **Number of** | **Staff** | **Other staff (part-time workers)** |
| Persons with university education |  |  |
| Persons with technical school education |  |  |
| Persons trained in quality management |  |  |

|  |
| --- |
| **Certification procedures** |
| What are the rules and procedures of certification for the fields of conformity listed in the application? |
|  |
| Are the proposed certification systems for accreditation described by own procedure and administration rules? |
|  |

|  |  |  |
| --- | --- | --- |
| Does the certification body have special departments, groups or technical committees responsible for determined fields of certification? | [ ]  Yes  | [ ]  No |
| Information on the special field (name, address): |
|  |
| Does the certification body itself carry out tests of products, processes and services in the fields of certification applied for? | [ ]  Yes  | [ ]  No |
| Is there an accreditation of the testing laboratories of the certification body? | [ ]  Yes  | [ ]  No |
| By which accreditation bodies? |
|  |
| Fields of testing: |
|  |
|  |
|  |
| Does the certification body itself carry out the surveillance of products, processes and services in the fields of certification applied for? | [ ]  Yes  | [ ]  No |
| Who are the subcontractors for surveillance visits? |
|  |
|  |
|  |
| Which testing laboratories work for the certification body? |
| Name / Identification | Test fields | Accredited by |
|  |  |  |
|  |  |  |
|  |  |  |
| In the case of non-accredited subcontractors, in which way does the certification body make sure that it complies with the requirements of the concerning international documents (e.g. ISO/IEC 17025)? |
|  |
|  |
|  |

|  |
| --- |
| **Quality system** |
| Does the certification body have a quality manual? | [ ]  Yes | [ ]  No |
| Has a quality manager been appointed | [ ]  Yes | [ ]  No |
| If yes, name |  |  |  |
| To ensure the compliance with the criteria of the standard ISO/IEC 17065, are there Internal audits and repetitive checks? | [ ]  Yes | [ ]  No |
| Where are they documented? |
|  |
|  |
| Which arrangements are made to ensure confidentiality? |
|  |
|  |
| Is there a procedure for handling of complaints against decisions of the certification body? | [ ]  Yes | [ ]  No |

**SUPPORTING DOCUMENTATIONS**

|  |  |  |
| --- | --- | --- |
| **Documentation** | **‘Check’ if supplied** | **If applicable, reference to relevant QM documents** |
| Evidence of development of the conformity assessment activity as required by the applied for certification standard, including as applicable:* Involvement with interested parties and access to expertise
* Proof of third party liability insurance or equivalent (protection of liability for organization)
* Consideration of the impartiality risks
* Scheme documents
* Definition of technical areas
* Competence criteria
* Competence evaluation methods
 |[ ]   |
| Evidence to demonstrate competence of resources for the applied for certification activities (e.g. competence criteria, related staff CVs, witnessed audits, competence tests). |[ ]   |
| Copies of any revised/new procedures required for the certification activity. |[ ]   |
| Where the application relates to the addition of a new location, please provide copies of: * where applicable, risk assessments (IAF MD 23 refers)
* agreement(s) with subsidiary/different legal entity established at the critical location

along with the documentation stated above, to demonstrate the competence of operations at the critical location. |[ ]   |

**Section 2.8: For Person Certification Body Applicant:**

|  |  |  |
| --- | --- | --- |
| **Does the applying organization/ certification body operate additional locations / test centers:** | [ ]  Yes | [ ]  No |
| **Locations of the applicant organization/ certification body:** |
| Address |  | PO box/ Code: |  | City |  |
| Address |  | PO box/ Code: |  | City |  |
| Address |  | PO box/ Code: |  | City |  |
| Address |  | PO box/ Code: |  | City |  |

\* Org. chart/s: Please attach the organisational structure of the certification body and, where relevant, the structure within an organization.

|  |
| --- |
| **Identify the certification scheme for persons for which accreditation is sought:** |
|  |
|  |
|  |
|  |

|  |
| --- |
| **General information** |
| Is the certification body already accredited by another accreditation body (including abroad)? | [ ]  Yes | [ ]  No |
| Has an application for accreditation been submitted to another accreditation body? | [ ]  Yes | [ ]  No |
| Name of the accreditation body |  |  |  |
| Date of application |  |  |  |
| Fields of conformity evaluation which are accredited or for which accreditation has been applied: |
|  |
|  |
| Approvals and other recognitions of the certification body : |
|  |
|  |
| Has EGAC already sent a quotation to the certification body? | [ ]  Yes | [ ]  No |
| If yes, indicate the reference number (if available) |  |

|  |  |  |
| --- | --- | --- |
| **Documented structure to safeguard impartiality** | [ ]  Yes | [ ]  No |
| Please provide details of the membership of the governing board / impartiality committee and the interests they represent: |
|  |
|  |
|  |

|  |
| --- |
| **Staff of the applying organisation /certification body** |
| **Number of** | **Staff** | **Other staff (part-time employees)** |
| Persons with university education |  |  |
| Persons with technical school education |  |  |
| Persons trained in quality management |  |  |

|  |
| --- |
| **Certification Scheme** |
| Accepted personal certification scheme including quality procedures for verification and certification, quality manual: |
|  |
|  |
|  |
| Owner / authors of the personal certification scheme (if different form applicant organization/ certification body): |
|  |
|  |
|  |
| Interested parties represented in the scheme (scheme committee): |
|  |
|  |
|  |
| Is the scheme nationally / internationally accepted within the industry? |
|  |
|  |
|  |

|  |
| --- |
| **Quality system** |
| Do the applicant organization / the certification body comply with any standard for quality system? | [ ]  Yes | [ ]  No |
| If yes, which one |  |
| Has a quality manager been appointed | [ ]  Yes | [ ]  No |
| If yes, name |  |
| Is there a documented system for internal quality audits to ensure the compliance with ISO 17024? | [ ]  Yes | [ ]  No |
| Reference document |  |
| Are there documented procedures to ensure confidentiality? | [ ]  Yes | [ ]  No |
| Reference document |  |
| Are there procedures regarding the misuse of certificates? | [ ]  Yes | [ ]  No |
| Reference document |  |
| Is a description of the certification system available in published form? | [ ]  Yes | [ ]  No |
| Reference document |  |

|  |
| --- |
| **Scope of application** |
| **S** | **Certification Scheme for Persons** | **Sector** | **Method & Level** |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

**Section 2.9: For Forensic Service Provider Applicant:**

|  |
| --- |
| The forensic services applies for accreditation in accordance with: |
| [ ]  ISO/IEC 17025 | [ ]  ISO/IEC 17020 |

|  |
| --- |
| **Field for which accreditation is sought:** (Please tick the appropriate boxes) |
| [ ]  Handwriting and Document Examination | [ ]  Vehicles and Vehicle Accident Investigation | [ ]  Firearms and ballistics |
| [ ]  Audio and Video /Computer Analysis | [ ]  Controlled/non-controlled Substances | [ ]  Forensic Medicine |
| [ ]  Marks and Impressions | [ ]  Hairs, Blood, Body Fluids and Tissues | [ ]  Toxicology |
| Others\*: ……………………………………………………………………..…………………………………… |
| \* For others: Please, write the field (major disciplines) |

|  |
| --- |
| **Sampling that you carry out of sites**Please indicate separately any Tests or Sampling that you carry out of sites, or in temporary or mobile facilities and complete all columns of the form below for such work. Your quality system and procedures must clearly indicate how you ensure that such work carried out away from your permanent premises meets the requirements of the standard. |
| **Type of test / sample** | **Temporary / Mobile** | **Organization** |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

|  |
| --- |
| **List of forensic tests and method of measurement currently used:** |
| Forensic service provider laboratory according to ISO/IEC 17025 |
| Discipline |  |
| **Physical Location** | **Materials / Sample Type** | **Method of Measurement** | **Standard Specifications / Techniques used** | **Description of Equipment (include Manufacturer, Model & Serial number/ Code number)** |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

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| --- |
| **Forensic laboratory branches** |
| Does the Forensic Laboratory have branches? |
| [ ]  Yes | [ ]  No |
| If yes |
| Do the forensic laboratory braches have separate management systems? |
| [ ]  Yes (branches should apply for accreditation with separate applications) |
| [ ]  No (Please specify the scope of each branch in the following tables) |
| Please mention clearly with full addresses the forensic laboratory branches within the accreditation scope: |
| **S** | **Branch Name** | **Branch Address** | **Branch Contact name** | **Contact information (Phone/mail)** |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

|  |
| --- |
| **Forensic service provider laboratory according to ISO/IEC 17020** |
| **Major discipline** |  |
| **Physical Location** | **Field Testing Categories / Subcategories** | **Component / Parameter or Characteristic Inspected** | **Inspection Method** | **Items Inspected** | **Key Equipment (SN) or Technology** |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

|  |
| --- |
| **For whom does the inspection body undertake inspection?** |
| [ ]  Own organization | [ ]  Parent organization | [ ]  Other organization |
| What do you consider to be the type of your inspection body, as defined in ISO/IEC 17020? |
| [ ]  Type A | [ ]  Type B | [ ]  Type C |

|  |
| --- |
| **Please indicate the type of calibration for the forensic lab equipment:** |
| [ ]  External Calibration | [ ]  Internal Calibration |
| \* In case of internal calibration for equipment used, please fill in the following two table for the scope of the internal calibration: |

|  |
| --- |
| **Please indicate the type of calibration sites** |
| [ ]  Customers premises | [ ]  Mobile facilities |
| [ ]  The locations of temporary sites | [ ]  Collection sites (premises that only collect sample) |
| [ ]  Other ................................................................. |

|  |  |  |  |
| --- | --- | --- | --- |
| **Measured Quantity** | **Range** | **Calibration & Measurement Capability (±) Uncertainty** | **Brief Description of Measurement and Equipment Used** |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

**Section 2.10: For Halal Certification Body Applicant:**

|  |  |  |
| --- | --- | --- |
| Does CB has any other critical location(s) other than the main/ head office or branches where \*key activities takes place then please specify the names of cities & countries where critical locations or branches are situated. | [ ]  **Yes** | [ ]  **No** |
| **No.** | **Location Type (such as Regional office, Branch, outsourced Location etc.)** | **City & Country** | **\*Key Activities carried out at this location** |
| **Note:\*** Key activities include:Policy formulation, process and/or procedure development, proceedings of safeguarding impartiality committee/scheme committee, application & contract review, (approval of, selection of, handling of contractual agreements with & monitoring of auditors/examiners/inspectors), (planning of and review/approval & decision on the results of audits/examinations/inspections) and preparation, release & control of certificates, Final decision on appeals and complaints. |
| \* Please attach the organizational structure that shows these locations. |

|  |
| --- |
| **Please list down the type, name(s) & location(s) of establishments under supervision of the organization (i.e. slaughterhouses, manufacturers, service providers,…etc.) which come under the scope of Halal certification:** |
| **No.** | **Type of Establishment \*** | **Name of Establishments** | **Location/Address** |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
| \* Type of establishment: for example, slaughterhouse, manufacturer, restaurant or other service providers, etc. |

|  |
| --- |
| **List the names of the authorized persons for signing the Halal certificates:** |
| **No.** | **Name of the authorized persons for signing the halal certificates** | **Signature** | **Contact Details** |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

|  |
| --- |
| **Insert stamp & logo used on halal certificates** |
| Stamp | Logo |
|  |  |

|  |  |
| --- | --- |
| **Islamic Affairs Expert** |  |
| Name |  |
| Mobile No. |  | E-mail |  |
| Technical Qualifications |  |
| Relevant Experience |  |
| Position within the organization |  |

|  |
| --- |
| **Scope of accreditation & Geographical scope:** |
| Please indicate the standard against which you are applying for EGAC Accreditation of Halal product/service categories |
| [ ]  UAE.S 2055-2 |
| [ ]  GSO 2055-2 |
| [ ]  OIC/SMIIC 2: 2019 |
| [ ]  Other (Please state): ………………………………………………..................................................... |

|  |
| --- |
| **Identify the Halal product/service categories for which accreditation is sought:** |
| **Halal product/service categories according to Table A.1 of UAE.S 2055-2 / Or GSO 2055-2** |
| **Tick** | **Categories****Code** | **Categories** | **Examples of sectors** | **Geographical Areas** |
|[ ]  **A** | **Farming 1 (Animals)** | Animals; fish; egg production; milk production; beekeeping; fishing; hunting |  |
|[ ]  **B** | **Farming 2 (Plants)** | Fruits; vegetables; grain; spices; horticultural products |  |
|[ ]  **C** | **Processing 1 (Perishable animal products)** | includes all activities after farming, e.g. animal slaughtering, poultry, eggs, dairy and fish products |  |
|[ ]  **D** | **Processing 2 (Perishable vegetal products)** | Fresh fruits and fresh juices; preserved fruits; fresh vegetables; preserved vegetables |  |
|[ ]  **E** | **Processing 3** **(Products with long shelf life at ambient temperature)** | Canned products; biscuits; snacks; oil; drinking water; beverages; pasta; flour; sugar; salt |  |
|[ ]  **F** | **Feed production** | Animal feed; fish feed |  |
|[ ]  **G** | **Catering** | Hotels; restaurants |  |
|[ ]  **H** | **Distribution** | Retail outlets; shops; wholesalers |  |
|[ ]  **I** | **Services** | water supply; cleaning; sewage; waste disposal; product development, process and equipment; veterinary services, Islamic financial services |  |
|[ ]  **J** | **Transport and storage** | Transport and storage |  |
|[ ]  **K** | **Equipment manufacturing** | Industrial equipment; vending machines |  |
|[ ]  **L** | **(Bio) chemical manufacturing** | Food additives; dietary supplements; cleaning agents; processing aids, microorganisms |  |
|[ ]  **M** | **Packaging and wrapping material manufacturing** | packaging and wrapping material |  |
|[ ]  **N** | **Other materials Manufacturing** | cosmetics, textile, leather products etc. |  |

| **Identify the Halal product/service categories for which accreditation is sought:** |
| --- |
| **Halal product/service/process and/or management system categories Table A.1 of OIC/SMIIC 2: 2019** |
| **Tick** | **Cluster** | **Category** | **Subcategory** | **Examples of included activities** | **Geographical Areas** |
|[ ]  **Farming** | **A** | Farming of animals. | AI | Farming of Animals for Meat/ Milk/ Eggs/ Honey | Raising animals (other than fish and seafood) used for meat production, egg production, milk production or honey production Growing, keeping, trapping and hunting (slaughtering at point of hunting) Associated farm packing and storage |  |
|[ ]   |  |  | AII | Farming of Fish and Seafood | Raising fish and seafood used for meat Production Growing, trapping and fishing (slaughtering at point of capture) Associated farm packing and storage |  |
|[ ]   | **B** | Farming of Plants. | BI | Farming of Plants (other than grains and pulses) | Growing or harvesting of plants (other than grains and pulses): horticultural products (fruits, vegetables, spices, mushrooms, etc.) and hydrophytes for food Associated farm packing and storage |  |
|[ ]   |  |  | BII | Farming of Grains slaughtering & Processing of perishable and Pulses | Growing or harvesting of grains and pulses for food Associated farm packing and storage |  |
|[ ]  **Food and feed processing** | **C** | Food manufacturing. | CI | Halal animal product | Production of animal products including fish and seafood, meat, eggs, dairy and fish products including cutting and packaging. |  |
|[ ]   |  |  | CII | Processing of perishable plant products | Production of plant products including fruits and fresh juices, vegetables, grains, nuts, and pulses |  |
|[ ]   |  |  | CIII | Processing of perishable animal and plant products (Meat based food, mixed products) | Production of mixed animal and plant products including pizza, lasagna, sandwich, dumpling, ready to-eat meals |  |
|[ ]   |  |  | CIV | Processing of ambient stable products | Production of Halal food products from any source that are stored and sold at ambient temperature, including canned foods, biscuits, snacks, oil, drinking water, beverages, pasta, flour, sugar, food-grade salt |  |
|[ ]   | **D** | Animal Feed production. | DI | Production of Feed | Production of feed from a single or mixed food source, intended for food producing animals |  |
|[ ]   |  |  | DII | Production of Pet Food | Production of feed from a single or mixed food source, intended for nonfood producing animals |  |
|[ ]  **Catering.** | **E** | Catering. | Preparation, storage and, where appropriate, delivery of Halal food for consumption, at the place of preparation or at a satellite unit, restaurants |  |
|[ ]  **Retail, transport and storage** | **F** | Distribution | FI | Retail / Wholesale | Provision of finished food products to acustomer (retail outlets, shops, wholesalers) |  |
|[ ]   |  |  | FII | Food Broking / Trading | Buying and selling food products on its own account or as an agent for othersAssociated packaging |  |
|[ ]   | **G** | Provision of Transport and Storage Services | GI | Provision of Transport and Storage Services for Perishable and ambient stable Food and Feed | Storage facilities and distribution vehicles for the storage and transport of perishable food and feed Associated packaging |  |
|[ ]   |  |  | GII | Provision of Transport and Storage Services for Ambient Stable Food and Feed | Storage facilities and distribution vehicles for the storage and transport of ambient stable food and feed Associated packaging |  |
|[ ]  **Auxiliary services** | **H** | Services | HI |  | Provision of services related to the safe production of food, including water supply, pest control, cleaning services, waste disposal. |  |
|[ ]   |  |  | HII | Financial services | Banking, insurance, investment funds, leasing, barter etc. |  |
|[ ]   |  |  | HIII | Muslim friendly tourism and travel related services | Resorts, Hotels, Tourism and travel agency services, e.g., bookings etc. |  |
|[ ]   | **I** | Production of Food Packaging and Packaging Material | Production of food packaging material |  |
|[ ]   | **J** | Equipment manufacturing | Production and development of food processing equipment and vending machines |  |
|[ ]  **Biochemical** | **K** | Production of (Bio) Chemicals | Production of food and feed additives, vitamins, minerals, bio-cultures, flavorings, enzymes and processing aids Pesticides, drugs, fertilizers, cleaning agents |  |
|[ ]  **Others** | **L** | Other materials manufacturing | LI | Cosmetics |  |
|[ ]   |  |  | LII | Textile and textile products |  |
|[ ]   |  |  | LIII | Leather and leather products |  |
|[ ]   |  |  | LIV | NEC (Not elsewhere classified) |  |

**Section 2.11: For Biotechnology - Biobank Organization Applicant:**

|  |
| --- |
| **Define the Category of the biobank is sought to be accredited: (Please tick the appropriate boxes)** |
| [ ]   | **Multicellular Organisms:** |[ ]  **Microorganisms:** |
| [ ]   | Human |[ ]  Bacteria |
| [ ]   | Veterinary |[ ]  Nails: .............................................................. |
| [ ]   | Fungus |[ ]  Bacteria: .......................................................... |
| [ ]   | Plant Material |[ ]  Others (Please Identify): ….............................. |

|  |
| --- |
| **Define the Source of biological material that will be under accreditation is sought:****(Please tick the appropriate boxes)** |
|[ ]  Bio fluids: ..................................................... |[ ]  Blood spot: ……………………………………………. |
|[ ]  Cells: ............................................................. |[ ]  Hair: …………………………………………………… |
|[ ]  Biological Molecule: ..................................... |[ ]  Nails: ……………………………….……………… |
|[ ]  Tissue: ............................................................. |[ ]  Bacteria: ……………………………….……………… |
|[ ]  Blood: ............................................................. |[ ]  Viruses: ……………………………………………….. |
|[ ]  Extracts: ......................................................... |[ ]  Whole material: ……………………………………...... |
|[ ]  Whole Plant Material: .................................... |[ ]  Mycelium: …………………………………………….. |
|[ ]  Organic Solvent Extracts: ............................... |[ ]  Spores: ………………………………………………. |
|[ ]  Aqueous Extracts: ............................................ |[ ]  Others (Please Identify) |
| **\* Note :** All of the Activities for Bio banking Shall be Assessed and Accredited When The Biobank sought to be accredited |

|  |
| --- |
| **Activities of the biobank are sought to be accredited: (Please tick the appropriate boxes)** |
|[ ]  Procuring |[ ]  Preparation |
|[ ]  Acquisition |[ ]  Processing |
|[ ]  Collection |[ ]  Examination |
|[ ]  Receiving |[ ]  Authentication |
|[ ]  Tagging |[ ]  Preservation |
|[ ]  Accessioning/logging |[ ]  Packaging |
|[ ]  Cataloguing/classifying |[ ]  Managing Data |
|[ ]  Storage |[ ]  Distribution and Transport |
|[ ]  Others (Please Identify) |  |  |
| **\* Note** : All of the Activities for Bio banking Shall be Assessed and Accredited When The Biobank sought to be accredited |

|  |
| --- |
| **Scope of testing for which accreditation is sought:**  |
| **Category** | **Subcategory****(Biological Material Source)** | **Activities** | **Storage Conditions** | **Specification, Standard, Method, Technique** |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

|  |
| --- |
| **List of equipment currently used for Activities of the biobank:** |
| **Description of equipment****(Include Manufacturer, Model& Serial number/Code number)** | **Methodology****and other relevant information** |
|  |  |
|  |  |
|  |  |
|  |  |

|  |
| --- |
| **List the names of the authorized staff supporting or performing bio banking activities:** |
| **No.** | **Name of the authorized Staff for biobank** | **Signature** | **Contact Details** | **Activities** |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

|  |
| --- |
| **Does the organization maintain multiple sites performing bio banking activities:**[ ]  **Yes** [ ]  **No****If yes, please describe below with full addresses sites performing bio banking activities** |
| **No.** | **Sites Performing Bio banking Activities** | **Address** | **Equipment** | **Activities** |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

|  |
| --- |
| **Specific governmental regulation requirements related to the biobank application:** |
|[ ]   |[ ]   |
|[ ]   |[ ]   |
| • Attach The Regulation |

|  |
| --- |
| **Please indicate the type of calibration for the testing lab equipment:** |
|[ ]  External Calibration |[ ]  Internal Calibration |
| \* In case of internal calibration for equipment used, please fill in the following two tables for the scope of the internal calibration: |

|  |
| --- |
| **Please indicate the type of calibration sites** |
|[ ]  Customers premises |[ ]  Mobile facilities |
|[ ]  The locations of temporary sites |[ ]  Collection sites (premises that only collect sample) |
|[ ]  Others: …………………………………………………………………………………… |

|  |  |  |  |
| --- | --- | --- | --- |
| **Measured Quantity** | **Range** | **Uncertainty Described in Calibration & Measurement Capability\*** | **Brief Description of Measurement and Equipment Used** |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

**Part 3. Declaration by the applicant**

|  |
| --- |
| **Declaration:** |
| * I declare that I am authorized, on behalf of the organization, to submit this application, and that the information contained herein is both correct and accurate to the best of my knowledge and belief.
 |
| * Upon accreditation the organization agrees to comply with EGAC requirements.
 |
| * I enclose a copy of the quality manual (if any), EGAC relevant Assessment Checklist Report ,relevant procedures, the application fees, and any needed documentation
 |
| * I understand the manner by which the accreditation system operates and functions.
 |
| * I agree to cooperate with the visit assessment team appointed by EGAC for examination of all relevant documents by them and their visits to those parts of the CAB which are part of the scope of the accreditation.
 |
| * I agree to comply with the accreditation procedures, pay all the costs for pre-assessment (if any), initial assessment, sequential assessment and re-assessment.
 |

|  |  |  |  |
| --- | --- | --- | --- |
| **Position** | **Name** | **Date** | **Sign** |
| **Applicant Reprehensive**…………………………. |  |  |  |
| **EGAC Relative Accreditation Manager** |  |  |  |
| **EGAC Accreditation Director** |  |  |  |